

# VICTORIA'S ROADMAP FOR BUSINESS EVENTS

## The next step



The Victorian Government has announced a further easing of restrictions, with Victoria taking another step toward COVID Normal from 11:59pm on Sunday 8 November 2020. Metropolitan Melbourne and regional Victoria are now at the same position on the roadmap to reopening.

Business events can be held in various settings, from meeting rooms in hotels, museums, restaurants and cafes, to dedicated conference facilities. Therefore, the restrictions applied to these events depends on the setting in which it takes place. This fact sheet provides a summary of current restrictions for events in different settings.

### Business events in food and drink facilities (such as restaurants, wineries and cafes)



- **Group booking size limits of 10 continue to apply, increasing to 20 in the Last Step.**



- **Indoor restrictions include:**

- ⚠️ ○ Up to 40 patrons seated indoors per venue, with 10 patrons per space, subject to density limits (the 'four square metre rule').
- ⚠️ ○ A "space" can be separated by at least five metres, or by a permanent or temporary wall.
- ⚠️ ○ Indoor space limits will increase to 20 patrons and indoor capacity limits will increase to 100 patrons (subject to density limits) per venue at the Last Step, in line with public health advice.



- **Outdoor restrictions include:**

- ⚠️ ○ Up to 70 patrons seated outdoors per venue, subject to density limits (the '2 square metre rule').
- ⚠️ ○ Outdoor space limits will increase to 200 patrons (subject to density limits) per venue at the Last Step, in line with public health advice.
- ⚠️ ○ Open sided marquees can be used to protect delegates from inclement weather conditions and overhead sun.

## Business events in non-food and drink facilities (entertainment venues)



- **Group booking size limits of 10 continue to apply, increasing to 20 in the Last Step.**



- **Indoor restrictions include:**
  - ⚠️ Up to 20 patrons seated indoors per space (for example, an auditorium), subject to density limits (the 'four square metre rule').
  - ⚠️ Indoor space limits will increase to 100 patrons per space at the Last Step, subject to density limits and a maximum of 25 per cent of the space's capacity.



- **Outdoor restrictions include:**
  - ⚠️ Up to 50 patrons seated outdoors, subject to density limits (the '2 square metre rule').

Recording, livestreaming, broadcasting and associated rehearsals can be undertaken indoors and are subject to the density, signage, record-keeping and cleaning requirements as per Workplace Directions.

## Additional requirements



- Staggered meeting times are recommended to avoid crowds in foyers and bathrooms.
- Attendees are required to physically distance, wear fitted face masks unless they have a lawful exemption (for example, they are eating or drinking, or have a medical reason for not wearing a face mask), and practice good hand hygiene.
- Cleaning, signage and record keeping requirements apply for venues and facilities.
- It is mandatory for every Victorian business to have a COVIDSafe Plan.

It is anticipated that Victoria will move to the Last Step of the roadmap for reopening at 11:59pm on Sunday 22 November 2020. The Last Step will continue to be reviewed based on the latest public health advice and we will update you further closer to the date.

## Further information

The following resources are available to keep your business, workers and customers COVIDSafe:

- [Victoria's roadmap for reopening](#)
- [Density quotients \(i.e. the 'four' and 'two' square metre rules\)](#)
- [COVIDSafe Plans](#)
- [COVIDSafe signs, posters and templates](#)
- [Industry guidelines for hospitality and accommodation](#)
- [Industry guidelines for museums and galleries, indoor entertainment venues, outdoor entertainment, attractions and experiences, and tourism](#)
- [General FAQs for all Victorian businesses](#)

You can find more information and resources at [coronavirus.vic.gov.au](https://coronavirus.vic.gov.au)